

## **Kerry Convention Bureau Green Procurement Policy**

Kerry Convention Bureau's Green Procurement Policy is a process where we seek to source goods, services or works produced in a way that minimises social and/or environmental damage. We commit to promoting green procurement, in order to support our Sustainable Destination strategy and to align with both Ireland's environmental and wider sustainable development objectives and the United Nation's Sustainable Development Goals.

Kerry Convention Bureau endeavours to minimise the environmental 'footprints' of our procurement activities by purchasing products and services that cause minimal adverse environmental impacts while offering high quality products and services at competitive prices.

As a small company, our procurement is on a small scale, but our first objective is to always to buy local where possible to reduce air miles and carbon impact on the environment.

## What we buy and from where:

| Items Procured                          | Location                   |
|---|----------------------------|
|   |                            |
| Office Supplies                         | Killarney Printing (Local) |
| Marketing Material                      | Red Box (Local)            |
| Fam trip gifts                          | Peter Cox Gallery (Local)  |
| IT Equipment                            | J MAC IT (Local)           |
| 100 % Locally sourced Services Procured |                            |
| Services Procured                       |                            |
| Design Services                         | Local and National         |
| Professional Services                   | Local                      |
| IT Services                             | Local: Wildcat Computing   |
|   |                            |
| 82.5 % Local   16.5 % National Sourced  |                            |
|   |                            |

## **Our Supplier Requirements and Expectations**

- Law abiding and reputable
- Behave ethically and with integrity
- Integrate quality into business processes
- Respect human and employment rights
- Promote the safety, health and well-being of employees
- Embrace sustainability and operate in an environmentally responsible manner,
- Implement management systems to maintain business continuity, performance governance and continuous improvement
- Disclose information associated with the supplier's impact on the environment and social issues